

Plattsburg Fall Festival 2017

The annual Plattsburg Fall Festival is one of the most attended events in our community. There will be a series of events starting and ending on our biggest day, 10/7/2017. **The Craft and Vendor Fair is a ONE DAY event, on 10/7/2017.**

Booth spaces are NOW BIGGER, measuring 12x12. Limited electricity is available; please check the appropriate response on the application. Electricity includes hookup ONLY. All vending spaces will be assigned on a first pay basis with **no anticipated duplicates of vendors!** Spaces are \$40 plus \$10 for electricity.

Not-for-Profit groups planning to vend at the festival may not sell or give away any items that directly conflicts with paying vendor products.

Vendors may start setting up at 6:30am; all vehicles **must** be removed by 8:00 am, no exceptions. The area is open to public at 9:30am. The event runs until 5:00pm. You will need to **supply your own** canopies, tables, chairs, extension cords for electrical hook up – whatever you need for your space.

If you are working out a trailer you are required to buy 3 spaces. You will need to arrive early so you can pull into your space before others around you start setting up.

Please fill out the registration form, sign the waiver of liability and agreement statement, and return the payment to the address listed. **You will receive your booth space assignment 2 weeks prior to the event via email.**

Our local health department does not require food vendors to purchase a permit but we must provide your name to the Clinton County Health Department. They will send you information and tips on food preparation safety.

The committee is empowered to organize and manage the Vendor & Craft Fair. Decisions of the members are binding. The committee reserves the right to change booth assignments if deemed necessary.

Plattsburg Fall Festival, Inc., is not responsible to provide extra space for your product or supplies. We are not responsible for any theft or loss of your belongings. You are responsible for the trash from your booth. **Please bring trash bags and be sure your space is clean when you leave.**

Cancellations must be made in writing no later than 9/15/2017 to receive a refund. The refund will be 80% of the collected fee.

If you are not pre-registered, the booth space fee will be \$50 CASH ONLY. Our booth space assignment will be based on space and vendor availability.

Plattsburg Fall Festival 2017 Plattsburg Vendor & Craft Fair Registration & Contract

Date of Application: _____ Not-For-Profit? Yes OR No

Vendor Name: _____

Contact Name: _____

E-Mail Address: _____

(This is how we will contact you so please ensure it is legible)

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number(s): _____

Primary Product to be sold: _____

Referred by: _____

Please note the following items are NOT acceptable: laser pointers, super string or similar product, stink/smoke bombs, plastic poppers, rubber bond guns, pipe guns or any similar product. No alcohol, tobacco or firearms allowed for sale.

NOTE: All applications are subject to the approval of Plattsburg Fall Festival, Inc. Spaces are 12x12 and cost \$40 each. Limited electricity available +\$10.

Using a Trailer: No Yes (Requires 3 Spaces)

Number of Spaces Needed: _____ X \$40 each = _____

Electricity Needed: No Yes (add \$10) + _____

Total Cost = _____

WAIVER OF LIABILITY

I/We agree to hold Plattsburg Fall Festival, Inc., the committee and the City of Plattsburg harmless from any liability relating to my/our participation in the Plattsburg Fall Festival Vendor & Craft Fair 10/06/2017. I/We also agree to the rules set forth in this document.

Signature: _____ Date: _____

Return this form on or before 09/15/2017, with check or M.O. made payable to Plattsburg Fall Festival, Inc., to: Plattsburg Fall Festival, Inc. PO Box 191, Plattsburg MO 64477